Guidelines for Maryland Space Grant Consortium Student Research Symposium

Date and time: Saturday, July 28th, 2018, 7 a.m. – 2 p.m.
Location: Mt. Washington Conference Center, 5801 Smith Ave, Baltimore, MD 21209

The audience will consist of other students like you plus faculty mentors and others involved in organizing the internships. Your goals should be to share what you have learned with your peers and to impress the senior members of the audience with what you have accomplished. Don't assume the audience already knows a lot about your topic.

Suggested content:
- Explanation of project goals.
- Photos or diagram of experiment / lab setup / fieldwork.
- Preliminary results – could be graph(s), photo(s), simple bullet points.
- Anecdotes about challenges you've faced or interesting experiences during the work. Something you've learned.
- What else you expect to accomplish before it's over.
- Incorporate input/feedback from your mentor and collaborators.
- Acknowledge your mentor and collaborators.

Talk guidelines (10 minute slot):
- Slides for talks should be prepared in PowerPoint, Keynote, or as PDF files with one slide per page. Presentation files must be prepared in advance and emailed to Matt Collinge (collinge@jhu.edu) no later than the evening of Thursday, July 26th.
- The total time allotted for each presentation is 10 minutes, including setup and questions. The presentation itself should last between 7-9 minutes. There is not enough time for each presenter to connect their own computer. There is not enough time for video clips unless they are very short (<30 secs) and essential to the presentation.
- Aim for about 10 slides total, including introduction (of yourself as well as the project) and summary.
- Students should practice their presentation <u>at least once</u> for an audience of <u>at least one other person</u>, preferably including their mentor, prior to submitting the presentation file.

Poster guidelines:
- Plan to arrive no later than 7:30 a.m. to allow time for setting up.
- A 30"x40" foam-core board and pins for attaching your poster will be provided.
- You are responsible for assembling or printing your poster. You may apply to be reimbursed for reasonable costs incurred.
- Avoid having too much text/detail. Plan to stand next to your poster during the poster session and use it as a visual aid to support you in explaining your project and answering questions about it.